

HAYES TOWNSHIP

MINUTES JANUARY 10, 2023 GENERAL MEETING

Board Members Present: Mary Sanders, Supervisor; Richard Ross, Clerk; Jessica Geiger, Treasurer; Brad Kilbourn, Trustee, and Lisa Daly, Trustee.

Visitors Present: Three

CALL TO ORDER:

Supervisor Mary Sanders called the Meeting to order at 6:00 PM.

APPROVAL OF MINUTES:

The minutes were reviewed from the December 13, 2022 meeting. Motion by Brad Kilbourn and second by Lisa Daly to approve the minutes as presented. Motion passed unanimously.

APPROVAL OF FINANCIAL REPORTS:

The financial report, showing income of \$122,044.48 (including \$47,121.40 winter property tax collection and \$15,875.33 State of Michigan swamp tax) and expenditures of \$44,064.89 (including \$25,596.72 County Road Commission for balance of 2022 road projects) was reviewed. (Complete financial report is attached.) Motion by Richard Ross and second by Brad Kilbourn to approve the financial report as presented. Motion passed unanimously.

AUTHORIZATION OF BILLS TO BE PAID:

U.S. Treasury EFTPS	Federal Withholding	2,239.44
Johnson Oil Company	Town Hall Propane	592.87
Mid-North Printing	News Letter Printing	261.90
Choice Publications	Publish minutes	39.60
ElectionSource	Annual Maintenance Contract	990.00
Cummins Sales and Service	Annual Generator PM Contract	332.02
Crossroads Industries	Winter Tax Bills & Postage	1,402.04
Jessie Geiger	Reimbursements	134.55
Otsego County Historical Society	Annual contribution 2022	200.00
Gabby VanLuchene	November 2022 election	195.00
Payroll		10,452.61
Total		\$16,840.03

Motion by Jessie Geiger and second by Lisa Daly to pay the bills as presented. Motion passed unanimously.

AUDIENCE CONCERNS & COMMENTS, NOT ON THE AGENDA:

None

COMMISSIONERS REPORT:

Dana Wingo presented highlights from the Commissioners meeting.

PREVIOUS BUSINESS:

Website for Hayes Township: Richard Ross presented an update on the website design and requested permission to pay the final phase if it is completed before the next meeting on February 7th.

2023 Calendar Change: The February meeting date has been changed to February 7th.

Board of Review Appointment: No update on the appointment.

Possible Road Projects for 2023: Hayes Tower Road, north section, and Old Stump Road.

NEW BUSINESS: New Fiscal Year Budget Review: Motion by Jessie Geiger and second by Richard Ross to approve the proposed 2023-2024 budget of \$658,155.00. Motion passed unanimously.

MTA Conference in April in Traverse City: Discussed attending MTA Conference and authorized attendance by the Supervisor, Treasurer, and Clerk.

Township Association Meeting: January 17th, County Commissioners meeting room.

Budget Amendment: Motion by Jessie Geiger and second by Richard Ross to amend the 2022-2023 budget by increasing line item 101.450 (road building and repair) to \$309,000.00 and increasing line item 265.970 (capital outlay for town hall-carpets, blinds, bathroom floors) to \$12,100.00. Motion passed unanimously.

Deputy Clerk: Township Clerk, Richard Ross has appointed Gabrielle VanLuchene to serve as Deputy Clerk effective January 1, 2023.

ADDITIONAL CONCERNS & COMMENTS: BOARD MEMBERS

None

Meeting adjourned at 6:45 PM

Next Meeting: Tuesday, February 7, 2023, 6:00 PM

Richard Ross, Clerk