

**HAYES TOWNSHIP
MINUTES JANUARY 9, 2024 GENERAL MEETING**

Board Members Present: Mary Sanders, Supervisor; Richard Ross, Clerk; Jessica Geiger, Treasurer; Brad Kilbourn, Trustee, and Lisa Daly, Trustee.

Visitors Present: 13

CALL TO ORDER:

Supervisor Mary Sanders called the General Meeting to order at 6:00 PM.

APPROVAL OF MINUTES:

The minutes were reviewed from the December 12, 2023 meeting. Motion by Brad Kilbourn and seconded by Lisa Daly to approve the minutes as presented. Motion passed unanimously.

APPROVAL OF FINANCIAL REPORTS:

The financial report, showing income of \$128,911.53 (including \$53,484.00 State of Michigan revenue share and \$33,677.12 winter tax collection) and expenditures of \$22,543.34 was reviewed. (Complete financial report is attached.) Motion by Richard Ross and seconded by Brad Kilbourn to approve the financial report as presented. Motion passed unanimously.

AUTHORIZATION OF BILLS TO BE PAID:

U.S. Postmaster	Stamps	264.00
U.S. Treasury EFTPS	Federal withholding	2,780.00
Accident Fund	Workman's Comp	561.00
Cummins Sales and Service	Generator Maintenance Contract	344.20
ElectionSource	Ballot Scanner Maintenance Contract	990.00
Otsego County Fire Board	Budget deficit makeup	26,016.00
Charter Communications	Town Hall telephone/Internet	127.97
Otsego County Treasurer	Charge Back	35.93
Richard Ross	Reimbursement	180.42
Angela Morgan	Refund	75.00
Cutting Edge Computers	Antivirus Protection for 2024	239.94
Jessie Geiger	Reimbursement	321.57
Great Lakes Energy	Town Hall and Street Lights	175.09
Payroll		<u>10,953.13</u>
Total		\$43,064.25

Motion by Jessie Geiger and seconded by Lisa Daly to pay the bills as presented. Motion passed unanimously.

AUDIENCE CONCERNS & COMMENTS:

None

COMMISSIONERS REPORTS:

Dana Wingo and Kyle Yohe presented highlights of the Commissioners meeting.

PREVIOUS BUSINESS:

Budget Amendments: Cemetery, Fire Department

Motion by Jessie Geiger and seconded by Lisa Daly to amend the 2024 budget to include increases to the Fire Board line in the amount of \$26,000.00 (\$91,000.00) and the cemetery line in the amount of \$600.00 (\$4,900.00) Motion passed unanimously.

Solar Energy Project/Caple/Public Meeting: Representatives of RWE, a solar energy development company, described location and parameters of proposed solar energy project on Caple property (Northland Ranch). There were objections from adjoining landowners because of the proposed placement of the project which would require removal of several trees.

NEW BUSINESS:

2024 Property Tax Policies:

Motion by Lisa Daly and seconded by Jessie Geiger to approve:

- 1) Poverty Exemption Guidelines/Asset Test
- 2) Assessor Availability Policy
- 3) Personal Property Canvas Policy
- 4) Inspection/Copying Public Records Policy
- 5) Assessment Records Access Policy

Motion passed unanimously.

Motion by Lisa Daly and seconded by Jessie Geiger to approve:

Resolution 2024-I to Allow Local Residents to Protest to Board of Review in Writing

Roll Call Vote:

Brad Kilbourn:	Yes
Lisa Daly	Yes
Mary Sanders	Yes
Richard Ross	Yes
Jessie Geiger	Yes

Resolution 2024-II for Waiver of Penalty and Interest for Property Transfer Affidavits

Roll Call Vote:

Brad Kilbourn:	Yes
Lisa Daly	Yes
Mary Sanders	Yes
Richard Ross	Yes
Jessie Geiger	Yes

Review of Proposed 2024-25 Budget: The Board reviewed budget line items.

ADDITIONAL CONCERNS & COMMENTS – BOARD MEMBERS:

Richard Ross: Presented concerns about increased cost of accounting programs, Quick Books and BS&A.

Meeting adjourned: 8:00 PM.

Next Meeting: Tuesday, February 20, 2024, 6:00 PM.

Richard Ross, Clerk