

**HAYES TOWNSHIP
MINUTES FEBRUARY 11, 2025, GENERAL MEETING**

Board Members Present: Mary Sanders, Supervisor; Richard Ross, Clerk; Jessie Geiger, Treasurer; Brad Kilbourn, Trustee, and Lisa Daly, Trustee.

Visitors Present: 7

CALL TO ORDER:

Supervisor Mary Sanders called the meeting to order with the Pledge of Allegiance at 6:00 PM.

APPROVAL OF MINUTES:

The minutes were reviewed from the January 14, 2024, meeting. Motion by Lisa Daly and seconded by Brad Kilbourn to approve the minutes as presented. Motion passed unanimously.

APPROVAL OF FINANCIAL REPORTS:

The financial report, showing income of \$29,653.54 and expenditures of \$18,815.80 was reviewed. (Complete financial report is attached.) Motion by Richard Ross and seconded by Lisa Daly to approve the financial report as presented. Motion passed unanimously.

AUTHORIZATION OF BILLS TO BE PAID:

U.S. Treasury EFTPS	Federal withholding	3,017.54
Pitney Bowes Bank, Inc.	Postage Funds	1,500.00
Mid-North Printing, Inc.	Assessment Change Notices	308.10
Choice Publications	Synopsis	57.60
ElectionSource	Maintenance Contract for 2025	990.00
Greg Tobias Builders	Snowplowing	700.00
Otsego County Township Officers Association	Annual dues/flags	275.00
Melissa Muholland	Hall rental refund	75.00
Lisa Hannah	Hall rental refund	75.00
Lisa Daly	Refund	44.63
Charter Communications	Town Hall Phone/Internet	139.98
Richard Ross	Reimbursement	3,557.57
Choice Publications	Subscription	57.60
Payroll		<u>11,193.43</u>
Total		\$21,991.45

Motion by Jessie Geiger and seconded by Brad Kilbourn to pay the bills as presented. Motion passed unanimously.

COMMISSIONERS REPORTS:

Rob Weaver reported on highlights of the Commissioners' meeting.

PREVIOUS BUSINESS:

Master Plan Committee Update: Mary Sanders reported that the Committee held its first meeting and is making progress.

DNR Hearing Updates: A request for public hearing has been submitted to the DNR. No response has been received to date.

Planning Commission Report: The hearing on the special use permit request from RWE for the Caple property solar energy project permit was approved.

Printers, Estimated Costs: Continuing research.

NEW BUSINESS:

Budget Amendments, Grant, Fire, Roads: Motion by Jessie Geiger and seconded by Lisa Daly to amend the current budget as follows:

- | | |
|--------------------------|---|
| 1) Township property tax | reduced to \$74,000.00 |
| 2) Master Plan | received \$25,000.00, spent \$17,500.00 |
| 3) Roads | reduced to \$-0- from \$300,000.00 |
| 4) Fire Board | reduced to \$-0- from \$66,160.00 |

Resolution for Tax Penalty Exemption 2025: Due to unreliable U.S. Postal mail delivery, a motion was made by Jessie Geiger and seconded by Brad Kilbourn to adopt a resolution to waive the 3% late payment penalty for tax payments received after February 14 but before March 1, 2025.

Roll call vote:

Brad Kilbourn	Yes
Lisa Daly	Yes
Mary Sanders	Yes
Richard Ross	Yes
Jessie Geiger	Yes

Signage at Township Door for Dropbox: Following a complaint by a Township resident that the signage on the Dropbox is confusing, the Board decided to change the wording to include depository for ballots, tax payments, and other Township business paperwork.

2025-2026 Budget Review: The 2025-2026 proposed budget was reviewed by the Township Board.

Virtual Private Network: Richard Ross suggested investing in Virtual Private Network for security on Trustream phone service. The cost is \$60 for the first year and \$130/year thereafter.

Explore Ways To Enhance Public Notifications, Widespread: Discussed the need for mass communications with Township residents by email, text or other methods.

Salary Resolutions: Motion by Jessie Geiger and seconded by Lisa Daly to approve the following resolutions:

Resolution 2025-II	Clerk	\$40,170.00
Resolution 2025-III	Supervisor	\$29,280.00
Resolution 2025-IV	Treasurer	\$43,560.00
Resolution 2025-V	Trustees	\$6,360.00 each

Roll call vote:

Brad Kilbourn	Yes
Lisa Daly	Yes
Mary Sanders	Yes
Richard Ross	Yes
Jessie Geiger	Yes

AUDIENCE CONCERNS & COMMENTS-BOARD MEMBERS:

None

Meeting adjourned: 7:10 PM

Next Meeting: Tuesday, March 18, 2025, 6:00 PM.

Richard Ross, Clerk