

**HAYES TOWNSHIP
MINUTES MARCH 18, 2025, GENERAL MEETING**

Board Members Present: Mary Sanders, Supervisor; Richard Ross, Clerk; Jessie Geiger, Treasurer; Brad Kilbourn, Trustee, and Lisa Daly, Trustee.

Visitors Present: 7

CALL TO ORDER:

Budget hearing called to order at 6 p.m. Motion by Brad Kilbourn and seconded by Richard Ross to adopt the 2025-2026 budget of \$659,790.00. Motion passed unanimously.

Supervisor Mary Sanders called the general meeting to order with the Pledge of Allegiance.

APPROVAL OF MINUTES:

The minutes were reviewed from the February 11, 2025, meeting. Motion by Lisa Daly and seconded by Brad Kilbourn to approve the minutes as presented. Motion passed unanimously.

APPROVAL OF FINANCIAL REPORTS:

The financial report, showing income of \$84,390.10 (including \$49,358.00 State of Michigan revenue share) and expenditures of \$23,921.52 was reviewed. (Complete financial report is attached.) Motion by Richard Ross and seconded by Lisa Daly to approve the financial report as presented. Motion passed unanimously.

AUTHORIZATION OF BILLS TO BE PAID:

U.S. Treasury EFTPS	Federal withholding	3,583.54
State of Michigan	State withholding	2,087.15
Kent Barden	Board of Review	277.05
Judith Mummert	Board of Review	277.05
Kevin Sagasser	Board of Review	264.30
Madison Schram	Hall rental refund	50.00
Tiffanie LaHale	Hall rental refund	75.00
Greg Tobias Builders	Snowplowing	450.00
Bagley Township	VanTyle/Townline intersection streetlight	104.87
Charter Communications	Town Hall Telephone/Internet	140.00
Cutting Edge Computers	Office 365 for 6 Computers	129.00
Great Lakes Energy	Lights and Power	224.28
Pitney Bowes Global Financial	Postage Meter Lease	206.97
Dan Smith & Company	Amended 941	100.00
Choice Publications	Synopsis	93.60
Mid-North Printing, Inc.	Assessment Notice Back Page	74.90
Common Angle	WEB Site Work	116.25
Brad Kilbourn	Reimbursement	100.00
Lisa Daly	Reimbursement	100.00
Otsego County Treasurer	Charge Back	59.14
Jessie Geiger	Reimbursement	506.10
Richard Ross	Reimbursement	440.78
Mary Sanders	Reimbursement	705.00
Richard Ross	WEB site administration	600.00
Mary Sanders	Reimbursement	66.84
Crossroads Industries	Assessment Change Notices	2,103.81

Stanley Steamer	Town Hall Carpet Cleaning	460.00
Payroll		<u>13,762.28</u>
Total		\$27,157.91

Motion by Jessie Geiger and seconded by Brad Kilbourn to pay the bills as presented. Motion passed unanimously.

COMMISSIONERS REPORTS:

Dana Wingo and Rob Weaver reported on highlights of the Commissioners' meeting.

AUDIENCE CONCERNS & COMMENTS:

Randy Osgood presented information regarding establishing biking trails in Hayes Township. Motion was made and seconded to send a letter to MDOT in support of the project. Motion passed unanimously.

PREVIOUS BUSINESS:

Master Plan Committee Update: Mary Sanders reported on Master Plan Committee status.

DNR Hearing Updates: Mary Sanders reported that the DNR has withdrawn plans to develop solar energy on State land in the area.

Printers, Estimated Costs: Richard Ross informed the Board he has found a printer for \$316.00 and the purchase would be made from the 2025 budget.

Signage at Township Door for Mail Slot: In progress

NEW BUSINESS:

Road Commission Contract: The Road Commission contract for \$300,000 for improvements to Mt. Frederick Road and Pencil Lake Road was finalized.

Resolution for Planning Commission: Mary Sanders reported that in order to preserve the Master Plan, a Township Planning Commission needed to be established. Motion by Lisa Daly and seconded by Brad Kilbourn to approve the Hayes Township Planning Commission Ordinance. Motion passed unanimously.

Carpet Cleaning: Stanley Steamer's bid of \$460.00 to clean the Hall carpet was accepted.

Fire Authority Truck Purchase: Mary Sanders reported that the Fire Authority is working well, and they have now accumulated enough funds to purchase a new fire truck.

AUDIENCE CONCERNS & COMMENTS-BOARD MEMBERS:

None

Meeting adjourned: 7:40 PM

Next Meeting: Tuesday, April 15, 2025, 6:00 PM.

Richard Ross, Clerk